



## **GeneriTrack Post Room Parcel, Package, Item Tracking Solution**

GeneriTrack is a web-based, Internal Post-Room Parcel, Package, Item Tracking software application for tracking the receipt and delivery of packages within your organization.

GeneriTrack Internal Post-Room Parcel, Package, Item Tracking Solution automates the receipt and delivery of packages, packages, post items, even boxes and pallets within your company.

### **Benefits**

- Increases productivity
- Saves time and money
- Improves internal processes
- Protects your assets
- Minimizes inaccuracies and mistakes
- Improves customer service
- Provides complete record history
- Provides instant access to data



When Parcels/Packages are delivered to the post-rooms by carriers, postal services and couriers, they are recorded into GeneriTrack Tracking Software by the post-room team.

Recipients can be automatically notified by email that a Parcel/Package/Item has arrived. They then have the option to log in and request that it is delivered, or notify the post room that it will be collected.

The real benefit of Generitrack Package Track is accessibility. Generitrack runs in a web browser, making it easy to deploy without the need to spec PCs or consider the implications of installing another application on each user PC.

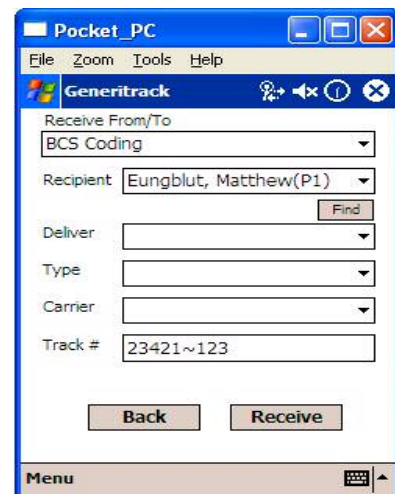
Generitrack presents the enterprise with the benefits of a readily distributable tracking system that can evolve to suit their needs across one or many sites, with multiple post rooms and large volumes of recipients.

GeneriTrack is fully configured to run on a mobile data collector with a barcode or RFID reader built in. Use of a mobile computer data collector is seamless. Data transfer is handled using either a local Ethernet dock, WiFi wireless network connection or a e-GPRS connection to a web server. Generitrack mobile data collectors can be fitted with both Wi-Fi and GPRS cards allowing real time data upload (note the GPRS card excludes the supply of a SIM card and data service).

### Receiving packages

Upon receiving a package, the post room staff can enter information about the item such as: Package ID (Use your own unique ID by applying a pre-printed company barcode label, or let GeneriTrack generate a number for you)

- Tracking Number
- Tracking URL
- Intended Recipient
- Intended Delivery Location
- The current location of the package
- Package type – letter, box, giffy bag
- Received by – post room person
- Package Weight
- Package Size



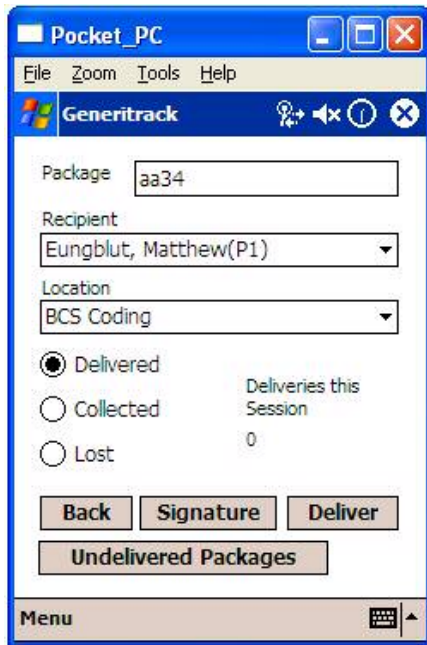
### Delivering packages

The portable device can be used to provide information such as package destination and recipient, or be used to look up information such as all packages intended for a given recipient or location.

### Delivery confirmation

Scanning the package on delivery records a date and time of delivery and capturing a signature confirms hand over of the package.

Having delivered the package, Generitrack can be configured to generate an email containing the relevant delivery information.



### **Reports and Queries**

Generitrack Package Track allows the generation of a number of pre-defined PDF reports, as well as an ad-hoc query screen allowing users to extract exactly the data that they require.

### **GeneriTrack Post Room Parcel, Package, Item Tracking Solution**

GeneriTrack Post Room Parcel, Package, Item Tracking Solution is a complete solution that creates full accountability, reduces time tracking missing items and keeps recipients informed allowing them to concentrate on their tasks.

**If you would like to view a demo or learn more about how GeneriTrack Tracking Solutions can help grow your business, call us today tel: 01442 872232 or e-mail us at [sales@generitrack.com](mailto:sales@generitrack.com)**

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